

# BOCC CONTRACT APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM 3621-A1

**SECTION 1 - GENERAL INFORMATION**Requesting Department: Public WorksContact Person: Doug Podiak / Becky DidenTelephone: (904) 530-9702Email: dpodiak@nassaucountyfl.com / bddiden@nassaucountyfl.com**SECTION 2 - VENDOR INFORMATION**Name: S2L, IncorporatedAddress: 531 Versailles Drive, Suite 202City: MaitlandState: FLZip Code: 32751Vendor's Administrator Name: Samuel B. LevinTitle: PresidentTelephone: (407) 475-9163Email: slevin@s2ll.com**SECTION 3 - VENDOR AUTHORIZED SIGNATORY**Authorized Signatory Name: Samuel B. LevinTitle: PresidentAuthorized Signatory Email: slevin@s2ll.com**(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)****SECTION 4 - CONTRACT INFORMATION**Contract Name: Professional Engineering Services Solid Waste Landfills and Other Related Ancillary FacilitiesShort Description of Product(s)/Service(s) Being Requested: Professional Engineering Services Solid Waste Landfills and Other Related Ancillary Facilities**(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)**Procured Method: ☐ Quotes ☐ ITB ☐ RFP ☒ RFQ ☐ Piggyback ☐ Exemption ☐ Sole Source ☐ Single Source☐ Other: \_\_\_\_\_Amount of Initial Contract Term: \$2,000,000 Approximately

Amount of Renewal Options (if applicable):

Year 1: \$ 500,000.00Year 2: \$ 500,000.00

Year 3: \_\_\_\_\_

Year 4: \_\_\_\_\_

Total Amount of Contract (Initial Term + Renewal Options): Not to exceed \$3,000,000

(Estimate if necessary)

Account Number: 01361534-531000, 01362534-531000, 01362534-531325, 01363534-531000, 01364534-531000, 01357534-531000, 01369534-531000Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other: \_\_\_\_\_County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager**(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)****SECTION 5 - INSURANCE**Insurance Category: ☐ Category L ☐ Category M ☒ Category H ☐ Other: \_\_\_\_\_*MP***Risk Manager Initials:** \_\_\_\_\_**SECTION 6 - AMENDMENT INFORMATION**Contract Tracking No: CM3621Amendment No: 1Type of Amendment: ☐ Renewal ☐ Time Extension with Increase ☐ Time Only Extension ☐ Additional Scope☐ Supplemental Agreement ☒ Other: Change in Sub-Consultant "Exhibit C" to Contract

Contract Amount with Previous Amendments: \_\_\_\_\_ Amount of this Amendment: \_\_\_\_\_

New Contract Amount including this Amendment: \$ 3,000,000.00

Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_

County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager**(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)****APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY**1. Doug Podiak

7/2/2024

Department Head/Contract Manager

Date

3. Anissa Adams

7/9/2024

Procurement

Date

(Signature required only if procurement related)

2. Chris Lacambra

7/2/2024

Office of Mgmt. &amp; Budget

Date

4. Denise C. May

7/9/2024

County Attorney

Date

7/2/2024

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL***EM*

7/9/2024

7/10/2024

County Manager

Date

**FIRST AMENDMENT TO CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES SOLID WASTE LANDFILLS  
AND OTHER RELATED ANCILLARY FACILITIES**

**THIS FIRST AMENDMENT TO THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES SOLID WASTE LANDFILLS AND OTHER RELATED ANCILLARY FACILITIES** (hereinafter “Amendment”) is made by and between the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida (hereinafter the “County”), and S2L, Incorporated, a business having its primary business location at 531 Versailles Drive, Suite 202 Maitland, Florida 32751 (hereinafter the “Consultant”).

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into a **CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES SOLID WASTE LANDFILLS AND OTHER RELATED ANCILLARY FACILITIES** dated March 20, 2024 (hereinafter “Contract”); and

**WHEREAS**, Consultant provided County written notice via letter dated June 10, 2024, that its designated hydrogeological services subconsultant, The Colinas Group, would no longer be able to provide its services, and therefore Consultant intended to substitute them with Dominion, Inc.; and

**WHEREAS**, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Exhibit C of the Contract is hereby replaced with the Amended Exhibit C, attached hereto and incorporated herein, which substitutes hydrogeological services subconsultant, The Colinas Group, with Dominion, Inc., and provides their rate schedule.

**SECTION 2.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

CM3621-A1

**IN WITNESS WHEREOF**, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**NASSAU COUNTY, FLORIDA**



By: Taco Pope

Title: County Manager

Date: 7/10/2024

**REVIEWED FOR LEGAL FORM AND CONTENT:**



**DENISE C. MAY, County Attorney**

**S2L, INCORPORATED**

Signature: Sam Levin

By: Sam Levin

Title: President

Date: 7/9/2024



## EXHIBIT "C"

**Proposed Loaded Billing Rates for NC23-056-RFQ  
Services Provided by S2Li  
January 2024**

Contract Position	Hourly Rates
Project Director/Principal-in-Charge	\$295
Senior Project Manager	\$254
Principal Engineer	\$204
Senior Engineer	\$179
Project Engineer	\$129
Office Manager	\$116
Associate Engineer/CADD	\$ 95
Field Technician	\$ 90

1. Billing rate based on applying a 12% profit to S2Li's breakeven multiplier, plus 2.6% for expenses.
2. Rates include typical expenses such as reproduction, travel costs (except for field vehicle), lodging, and printing. Any other extraordinary direct expenses shall be negotiated on a case-by-case basis and will be identified in the Work proposal.
3. Subconsultant costs and parts purchased on the County's behalf will be billed as pass-through costs with no profit or markup added by S2Li in addition to actual costs.
4. Field vehicles (truck) will be billed at \$120/day.

H:\S2Li Projects\Nassau County\Contracts and Work Authorizations\NC23-056 Contract and Work Authorizations\Contract Negotiations\S2Li Proposed Rates for NC23-056-RFQ 1-4-24 .rtf





**AVCON, INC.**  
**Engineers & Planners**

5555 E. Michigan Street, Suite 200  
Orlando, Florida 32822  
Phone: (407) 599-1122  
Fax: (407) 599-1133  
www.avconinc.com

**S2L, Inc. / Nassau County**  
**Continuing Professional Engineering Services Contract Support**  
**January 3, 2024**

<b>Personnel Classification</b>	<b>Billing Rate <sup>1</sup></b>
Principal	\$289.00
QC Reviewer	\$272.00
Senior Project Manager	\$225.00
Project Manager	\$190.00
Senior Engineer	\$160.00
Project Engineer/Designer	\$105.00
Senior CADD Designer	\$98.00
Senior Construction Manager	\$160.00
Construction Inspector	\$92.00
CADD Technician	\$80.00
Administrative/Clerical	\$58.00

<sup>1</sup> Billing Rate includes typical expenses such as mileage, reproduction and communication costs.

**AVCON, INC.**  
Rick V. Baldocchi, P.E.  
Vice President



Jacksonville Office  
12574 Flagler Center Blvd., Suite 202  
Jacksonville, FL 32258

T 904.363.1110  
F 904.363.1115

December 18, 2023

Project R230991.00

**Loaded Labor Rates for Professional Services  
Nassau County Solid Waste  
Nassau County, Florida**

Dear Mr. Smith:

Per your request, GAI Consultants, Inc. (GAI) is submitting the below proposed hourly rates for the Nassau County Solid Waste Continuing Services project for your consideration.

## Community Civil Engineering Rate Schedule

Rates in the below table are "loaded" hourly rates and include overhead, mileage, meals, printing, communication, and benefits per hourly unit rate.

Principal	\$400.00
Senior Director	\$385.00
Director	\$330.00
Senior Engineering Manager	\$290.00
Engineering Manager	\$275.00
Senior Engineer	\$245.00
Project Manager	\$230.00
Engineer	\$195.00
Senior Designer	\$175.00
Lead Designer	\$165.00
Engineer Intern	\$150.00
Designer	\$115.00
CAD Operator	\$110.00
Administrative Assistant 2	\$95.00
Administrative Assistant 1	\$85.00

Please do not hesitate to contact me at 904.903.2848 if you have any questions or wish to discuss.

Sincerely,

**GAI Consultants, Inc.**

Rebecca H. Bray, PE

Senior Engineering Manager

## **Fee Quotation Proposal**

Re: Nassua County Bid #NC19-001

As requested, the following is our information regarding overhead multipliers and personnel hourly rates for projects with Nassua County; These are the determined rates for Grove Scientific & Engineering Company that is standard proposals for any and all government entities:

### **RATE SCHEDULE**

#### **LABOR**

#### **BILLABLE**

Senior Scientist/Principal	\$126.57
Senior Engineer/Professional Engineer	\$225.00
Professional Engineer	\$175.50
Professional Geologist	\$168.76
Environmental Scientist	\$101.26
Environmental Specialist	\$84.38
Paraprofessional	\$79.40
Technician	\$79.40

Rates include all direct costs.

Under penalty of perjury, I declare that I have read the foregoing and the facts stated in it are true. False statements may result in criminal prosecution for a felony of the third degree as provided for in Section 92.525(3), Florida Statutes.

Sara Greivell, President  
Printed Name and Title

Sara Greivell  
Signature

12/13/23  
Date





# 2024 RATE SCHEDULE

**Labor:** Professional services will be provided to Nassau County at the billing rates set out below. These rates include all overhead and direct and indirect costs. KCI shall provide additional personnel as needed and approved by the Client to perform the services specified by the contract. KCI invoices monthly for work completed, and payment is due upon receipt of the invoice.

POSITION	HOURLY RATE
PRINCIPAL	\$240
PROJECT DIRECTOR	\$195
PROJECT MANAGER	\$185
SENIOR CONSULTANT II	\$170
SENIOR CONSULTANT I	\$160
CONSULTANT II	\$130
CONSULTANT I	\$120
RESEARCH ANALYST II	\$105
RESEARCH ANALYST I	\$95
ADMIN / TECH SUPPORT	\$90



# PRW GROUP, LLC

PLANNING • DESIGN • UTILITIES • MANAGEMENT • LEACHATE • WASTEWATER • WATER • REUSE

December 15, 2023

Mr. Sam Levin, P.E.  
President  
S2L, Incorporated.  
531 Versailles Drive, Suite 202  
Maitland, Florida 32751-7301

**RE: Professional Engineering Services Fee Schedule**  
**S2L, Inc. / Nassau County Continuing Contract for Engineering Services**

Dear Mr. Levin:

The Professional Services Fee Schedule for PRW Group, LLC for the referenced contract is presented below. The billing rates will remain in force throughout the duration of the contract with Nassau County.

**PRW Group, LLC**  
**Professional Services Fee Schedule (2024)**

Labor Category	Position Code	Billing Rate (1)
Sr. Principal	P8	\$183.28
Principal	P7	\$166.62
Sr. Project Manager	P6	\$144.26
Project Manager	P5	\$136.32
Sr. Professional II	P4	\$115.87
Sr. Professional I	P3	\$102.30
Professional II	P2	\$88.64
Professional I	P1	\$79.77
Sr. CADD Tech	T2	\$77.39
CADD Technician I	T1	\$61.93
Administrative Assistant II	A2	\$50.49
Administrative Assistant I	A1	\$40.39

1. Billing Rates include typical expenses such as mileage, reproduction, and communication costs.

Sincerely,



Richard Wilson, P.E.  
President  
PRW Group, LLC



### **Nassau County Solid Waste Landfill**

#### **Sullivan Environmental Inc.'s Billing Rate Sheet**

Because of the type of contractor and construction work required to be conducted by Sullivan Environmental Inc. and the unknown cost of materials and equipment, when needed and requested, Sullivan Environmental will prepare a not-to-exceed estimate proposal to be included in the Work Authorization. The scope and costs will be negotiated on a case-by-case basis.



**STANDARD RATES FOR S2L/NASSAU COUNTY  
EFFECTIVE THROUGH TERM OF S2L, INC. CONTRACT**

**RATE (\$)**

**Professional Staff**

Principal/Professional Geologist/Hydrogeologist	160/hr
Env. Field Technician/Heavy Equip. Operator/Draftsman/Admin Assistant	85/hr
Sampling Crew with all equipment for monitor well sampling and no additional fees from Equip Rental and Usage list below	200/hr

**Indirect Costs**

Project supplies, outside laboratory and drilling services, other subcontract services	invoice + 0%
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## Certificate Of Completion

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Subject: Amendment CM3621-A1  
Source Envelope:  
Document Pages: 11  
Certificate Pages: 6  
AutoNav: Enabled  
EnvelopeId Stamping: Enabled  
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:  
Becky Diden  
bdiden@nassaucountyfl.com  
IP Address: 50.238.237.26

## Record Tracking

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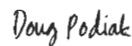
Holder: Becky Diden  
bdiden@nassaucountyfl.com

Location: DocuSign

## Signer Events

Doug Podiak  
dpodiak@nassaucountyfl.com  
Facilities Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

## Signature



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 7/2/2024 8:41:51 AM

## Electronic Record and Signature Disclosure:

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Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)




Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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## Electronic Record and Signature Disclosure:

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chris lacambra  
clacambra@nassaucountyfl.com  
OMB Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)



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## Electronic Record and Signature Disclosure:

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Michelle Proctor  
mproctor@nassaucountyfl.com  
Risk Manager  
Security Level: Email, Account Authentication  
(None)



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Signed: 7/3/2024 7:41:19 AM

## Electronic Record and Signature Disclosure:

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**Signer Events**

Lanaee Gilmore  
lgilmore@nassaucountyfl.com  
Procurement Director  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)

**Signature**


Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

**Timestamp**

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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Sam Levin  
slevin@s2li.com  
President  
Security Level: Email, Account Authentication  
(None)



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ID: 87cdf924-cb8a-4e6e-8313-9b1ecba0f5ff

Elizabeth Moore  
emoore@nassaucountyfl.com  
Assistant County Attorney  
Nassau County  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
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**Electronic Record and Signature Disclosure:**  
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Denise C. May  
dmay@nassaucountyfl.com  
County Attorney  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 7/9/2024 5:08:07 PM

**Electronic Record and Signature Disclosure:**  
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Taco Pope, AICP  
tpope@nassaucountyfl.com  
County Manager  
Nassau County BOCC  
Security Level: Email, Account Authentication  
(None)



Signature Adoption: Drawn on Device  
Using IP Address: 108.223.100.173

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**Carbon Copy Events**

Clerk Finance  
boccap@nassauclerk.com  
Nassau County Clerk  
Security Level: Email, Account Authentication  
(None)

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ID: 6238f06a-a4ad-4d45-a7f5-929d04629059

Clerk Admin  
BOCCCLerkServices@nassauclerk.com  
Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
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Procurement  
Procurement@nassaucountyfl.com  
Security Level: Email, Account Authentication  
(None)

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**Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent  
Certified Delivered  
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Completed

Hashed/Encrypted  
Security Checked  
Security Checked  
Security Checked

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7/10/2024 9:10:57 AM  
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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.